

MODIFICATION REQUEST FORM

Condominium Association: _____ **Unit #:** _____

Co-owner Name: _____

Address: _____

Phone #: _____

Explanation of modification requested. If applicable, a picture can be included with this form. Please review the Association's Bylaws for other applicable requirements, restrictions, specifications, etc.

Please note:

- 1) If any building permits are required for the requested modification by the City/Township, such permits will be the responsibility of the co-owner requesting the modification and must be submitted to Management before the start of the project.
- 2) Any damage caused by the installation of the requested modification to the common elements of the Association will be restored to its original condition at the cost of the co-owner.
- 3) The cost of maintaining the requested modification will be the responsibility of the co-owner and must be disclosed to any future owner of the property, as it binds them as well.

Signature of Co-owner: _____

Date: _____

NO WORK SHALL COMMENCE UNTIL WRITTEN APPROVAL IS RECEIVED.

For office use only.

Approved By: _____ Date: _____

as submitted, with the following changes:

The above work will be performed by: _____

NOT APPROVED, for the following reasons:

Submit completed form to:

JL Gardel, PLC

PO Box 310

Union Lake, MI 48387-0310

Fax: 248-706-1615